

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 26 April 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, Mrs J Fitzgerald, M Lacey, R Monk, Mrs E Nunn, D Parnaby, S Pointer, M Ward and Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
Three members of public

11/1180 Apologies for absence

Apologies had been received from County Cllr C Millar, Sgt Grady and PCSO Hillery.

11/1181 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee
Cllrs C Bament, M Ward and Mrs E Nunn all declared a personal interest with regards to the agenda item referring to the potential development outside the village confines.

11/1182 Signing of the Minutes of the Last Meeting 29 March 2011

The minutes of the last meeting held on 29 March 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1183 Signing of the Minutes of the Grant Application Meeting 12 April 2011

The minutes of the Grant Application meeting held on 12 April 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1184 Public Open Forum

Mr Chattaway reported that a new group has been set up Brixworth Residents Against New Estates (BRANE), to oppose the potential new development of 150 houses south of the village, off the Northampton Road. There were approximately 120 people who attended the first group meeting. The group hopes to work alongside the Parish Council, County and District Councillors.

11/1185 Resignation from Parish Councillor

The Chairman reported that Cllr Bob Chattaway has resigned. The Clerk was asked to send a letter to formally thank Mr Chattaway for all his work as a Councillor, in particularly for all his time spent as Chairman of the Planning Committee.

The Clerk will notify the Returning Officer at Daventry District Council and display the statutory notice.

11/1186 Police Representative Report

Unfortunately no one was available to attend the meeting, but the following report had been received and circulated.

- 03/04/2011 Theft From Vehicle – St David’s Close – Unknown person remove four wheels trims from vehicle.
- 13/04/2011 Burglary Dwelling – Pytchley Way – Unknown person gain entry to garden and then enter insecure shed, open the freezer and removes cakes and then steals new garden gloves.
- 13/04/2011 Burglary Dwelling – Pytchley Way – Two unknown offenders enter property via rear garage door using an instrument to gain enter to the property entry is gained and car keys along with vehicle is taken.
- 13/04/2011 Theft From Vehicle – New Street – Unknown person gains entry to insecure vehicle tidy search is conducted and nothing is taken.
- 14/04/2011 Attempted Burglary – Pytchley Close – Unknown person enters insecure side gate and then attempts to gain entry through cat flap.
- 18/04/2011 Criminal Damage – Northampton Road – Unknown person scratches both sides of vehicle by unknown means.

11/1187 County Councillors Report

Cllr Millar had sent his apologies.

Planning

11/1188 Minutes of Meetings 28 March & 18 April 2011

The Minutes of the Committee Meeting held on the 28 March & 18 April 2011 having been previously distributed was accepted.

11/1189 Potential Development outside the Village Confines (Northampton Road)

The Chairman reported that an estimated 140 people had attended the Planning Committee meeting on the 18 April 2011, concerned about the potential development south of the village. It is thought that the developers will arrange a public consultation in May. The Parish Council has not yet received any information with regards to this proposal. It was noted that District Council saved planning policies and the Brixworth Village Design Statement safe guard against any future development in this area.

It was resolved for Cllrs M Lacey and S Pointer to attend the BRANE meetings to observe.

It was agreed for the new Chairman of planning to attend the Planning-training event to be held in May, by the District Council. It was also agreed to accept District Cllr F Wiig offer of arranging a planning session with members.

11/1190 Subscription to Navigus Planning £50

It was resolved to subscribe to the Navigus Planning monthly magazine at a cost of £50.00. This will provide information on Localism and Neighbourhood plans.

It was noted that the application for the church rails was approved by the District Council’s planning committee. The Harrington Wind Farm’s appeal had been declined, but a new application for three wind turbines is to be submitted.

Finance

11/1191 Income Received for March 2011

The Clerk reported the following income for March 2011.

Received from	Details	£
BASFC	Use of St David's Ground	414.38
BCC	Use of St David's Ground	414.38
AFC Crown	Hire of Ashway PF C/Rooms & pitch	408.00
BCF	Contributions to electricity chgs - Olive Branch	711.68
		<u>1,948.44</u>

11/1192 Bank Reconciliation as at 29 March 2011

The bank reconciliation as at the 29 March 2011 was reported and accepted as follows:

Current Account	£15,397.51
Reserve Account	£124,668.60
Less Cheques outstanding	£10,922.80
Plus Receipts outstanding	£408.00
Balance Carried forward as at 1.04.11	£129,551.31

11/1193 Income and Expenditure & Reserves Report for March 2011

The Council accepted the Income and Expenditure and reserves report for March 2011.

11/1194 Minutes of the Finance 12 April 2011

The Minutes of the Committee Meeting held on the 12 April 2011 having been previously distributed were accepted.

11/1195 Report on the Financial Year End 31 March 2011

At the beginning of the year the reserves total was £135,061, £63,925 in General Reserves. At the end of the year the reserves total is £131,032, £64,497 in General Reserves. (It was noted that these figures include sums for the Community Centre, which need to be transferred).

Opening Balance as at 1.4.10	135,061
Plus Income	112,375
Less Expenditure	116,404
Balance as at 31.3.11	131,032

The General Reserves as at 1.4.11 are approximately £65,000, which is 66% of the Councils precept for the year. The Council ensures that the General Reserves is maintained at a three months operating level, in the case of an emergency and that the District Council failed to provide the Parish Council with the precept set.

11/1196 Grant Application from the Cricket Club for the Clearance of the Tennis Courts at Haywards Barn

Following a vote it was resolved to award a grant of £450.00 to the Cricket Club under the local Government (Miscellaneous Provisions) Act 1976 s19 Recreational Facilities, for the clearance of the Tennis Courts at Haywards Barn.

11/1197 Renewal of the Annual Insurance with Came & Co

It was resolved to renew the Council's Annual Insurance for this year at a cost of £2, 816.16 with Came & Co.

11/1198 NCALC Internal Auditor for the Year Ending 31 March 2011 £257.23

It was resolved to approve NCALC as the Internal Auditor for 2011/12 at a cost of £257.23.

11/1199 Adoption NCALC Terms of Reference and Consider the Scope of the Internal Audit

It was resolved to adopt the terms of reference and noted the scope of the internal audit.

11/1200 Annual Subscription to NCALC

It was resolved to renew the Annual Membership to Northamptonshire County Association of Local Councils (NCALC) for the year 2011/12 at a cost of £796.53.

11/1201 Bills for Payment for April 2011

A schedule of payments, to be made in April 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Direct Debit Payments</u>				£
		Payment To	Reason for Payment	
		British Gas Business	Elec. Chgs Jan. - Mar 11 - Changing/Rooms	398.29
<u>Chq No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	
4531		Groundsman	Groundman's Salary Apr 2011	1,097.98
4532		Clerk	Clerk's Salary Apr 2011	1,083.52
4533		Part Time Groundsman	P/T Groundsmans wages Apr 2011	193.00
4534		Litter Picker	Litter Picker wages Apr 2011	189.80
4535		Cleaner	Cleaner Comm. Centre wages Apr 2011	260.92
4536		HM Revenue & Customs	PAYE Tax & NI Apr 2011	713.11
4537		NCC	Pension Contributions - Apr 11	371.90
4538		Mrs J Macken	Postage	11.40
4539		ESPO	Cleaning materials / Stationery	118.07
4540		Euromec Contracts	Parts for Kubota mower	12.60
4541		Avenue Agriculture	Weed killer	132.88
4542		Calico UK	PC Email addresses for Cllrs and Clerk	90.00
4543		E.ON Energy	Street Light Maintenance Jan - Mar 11	38.24
4544		E.ON Energy	Street Light Electricity - Jan - Mar 11	61.31
4545		DDC	Emptying of bin St Davids Rec 1.4.11 - 31.3.12	1,105.95
4546		Lovell Hardware	Materials for groundsman	169.35
4547		Trade UK	Materials for groundsman	44.45
4548		Anglian Water	Water Chgs - Mill Gdn Jan - Apr 11	11.85
4548		Anglian Water	Water Chgs C/Rooms Jan - Apr 11	36.00
4549		May Gurney	Recreation signs	88.65
4550		A H Blason & Son	Fuel	207.10
4551	11/1177	Brixworth Cricket Club	Community Grant	800.00
4552	11/1176	Brixworth All Saints FC	Community Grant	200.00
4553	11/1175	Brixworth & District U3A	Community Grant	800.00
4554	11/1174	Brixworth Junior FC	Community Grant	1,100.00
4555		Navigus Planning	Annual Subscription	50.00
4556		Northants CALC	Annual Subs / Internal Auditor	1,053.76
4556		Northants CALC	Training Course 23.3.11	29.00
4557		Broker Network Ltd	Annual Renewal of Council Insurance	2,816.16
4558	11/007f	Brixworth Community Ctr	Surplus income due for year ending 31.3.11	1,358.52
				<u>14,643.81</u>

11/1202 SLCC Regional Conference

It was resolved for the Clerk to attend the SLCC Regional Conference in Daventry on 12 July 2011 at a cost of £65.00.

11/1203 Business Continuity Plan

It was resolved to adopt the Business Continuity Plan, recommended by the Finance Committee, which had been previously circulated to members.

Recreation and Amenities Development

11/1204 Queen Elizabeth II Fields Challenge

The Clerk reported the latest details provided by the Fields in Trust. Following a discussion it was resolved not to pursue this matter any further.

Highways and Environment

11/1205 Report on Location for Free Compost from DDC

Cllr Bament reported that the Northampton Road allotments had agreed for the free compost to be deposited at their site. The compost would be available to all residents, a notice is to be displayed on the notice board and website, plus local organisations to be advised.

Cllr Bament stated that the stone work to the Butter Cross and the Pound wall has now been carried out.

11/1206 Parish Councillor Surgeries

Parish Councillor surgeries are to commence for a trial period as from June, on the first Saturday of the month. They are to be held in the District Council office, Library/Community Centre from 10.00am until noon. It was agreed to obtain costs for badges and an A board. Parish Councillor rota to be arranged.

11/1207 Annual Report and Newsletter

It was resolved to approve the Annual Report and Newsletter, to be printed and circulated in the next edition of the Bulletin at a cost of £350.00.

Correspondence for discussion

11/1208 Local Government Boundary Commission – Review of Daventry District

It was agreed to respond with the same comment as previous, which is that the Parish Council wishes to retain the Brixworth Ward, consisting of three District Councillors, within the new warding arrangement.

11/1209 NCC – Changes to Concessionary Bus Pass Scheme

The changes to the concessionary bus pass scheme were noted. Eligible members of the public will now go to the Library to obtain their bus pass and travel tokens have now been withdrawn.

11/1210 Northants ACRE – Village Voice Project

Northants ACRE has carried out an oral history project celebrating rural life in Northamptonshire and how life has changed since the end of the Second World War. Residents from ten villages participated including Brixworth. A copy of the documents will be available in the Library.

11/1211 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

11/1212 Date of Next Meetings

The next Full Council Meeting is to be held on 24 May 2011 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

11/1213 The Pound

The WI have asked for the borders in the Pound to be sprayed with glyphosate. These are to be replanted with new roses in the Autumn. It was agreed for the grounds man to carryout the spraying.

11/1214 Grass Cutting

The Clerk reported that the County Council have reduced the grass cutting in the village, to only the areas to improve the visibility at junctions. It was agreed for the Clerk to arrange for the grass verges to be cut by Banners at a cost of approximately £400. To be discussed at the next Council meeting.

There being no other business the meeting closed at 9.00pm

..... Chairman

Signed as a true record of the above meeting.

Dated 24 May 2011